BRIGHTON ENERGY COOPERATIVE

RISK ASSESSMENT AND RISK MANAGEMENT

RISK ASSESSMENT FOR ON-SITE ACTIVITY

ACTIVITY: BEC Energy & Carbon Footprint Workshop

Assessment undertaken: 21/04/26 Signed:  Matthew Holmes
Assessment Review: to be reviewed following each workshop and annually.

HAZARDS	**Groups at risk.**	**Controls to manage risks.**	**Post event review** (concerns or incidents)**.**
Movement around the room during the workshop	Students and Staff	Students to be reminded to move around the room in an ordered fashion; no running, pushing etc. Inspection of room to identify and remove possible existing trip hazards, sharp corners etc. Extension leads for Lamps to be routed appropriately so as to avoid trip hazards.	
Sharp tools – e.g. Scissors	Students	No sharp tools are required in order to complete the practical apart from perhaps Scissors. Scissors used should be those supplied by the School and students to be reminded of safe practices when using / transporting Scissors.	
Sharp edges	Students	The Solar Buggy Kit has been designed to have no sharp edges on any components.	
Small Components	Students	The Solar Buggy Kit does contain some small components that could pose a hazard if swallowed. Students to be reminded not to put any components in their mouths.	
Halogen Lamps	Students and Staff	During operation the Lamps will get very hot. Students and Staff to be made fully aware of this with specific instructions about how close they can safely approach, how to handle the Lamps and which parts of the Lamps should not be touched under any circumstances.	
Students with BESD/SEND	Students and Staff	Liaise with School Staff to identify any students who may have additional support needs and develop a management plan; additional one-one support, working alone etc.	